



Learning is Ace

Annual Governance Statement for the Local Governing Board (LGB) of Astley Primary School September 2023

The Local Governing Body of Astley Primary School has a strong focus on its three core strategic functions:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
3. Overseeing the financial performance of the school and making sure its money is well spent.

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| Core Aims | <p>In accordance with the Government's requirement for all governing bodies, the core aims of the Local Governing Board are to:-</p> <ul style="list-style-type: none"> ! provide a sense of direction for the work of the school ! support the work of the school as a lay joint partner ! to provide challenge to the school for the quality of the education (including teaching and learning) it provides and the standards achieved ! to follow the scheme of delegation in liaison with the Synergy Trust |
| Governance Arrangements | <p>As from the 1st September 2023 the constitution of the Local Governing Board of Astley consists of:-</p> <p>12 Governors made up of :-</p> <p>3 Parent Governors (x1 Parent Governor Vacancy) 2 Staff Governors (including the Headteacher) 7 Trust Appointed Governors (x3 Trust Governor vacancies)</p> <p>In addition we have also appointed:-</p> <p>x1 Associate Governors</p> <p>Synergy Trust maintains control over finance, staffing and premises but has delegated many areas to LGB's which include election of governors and oversight of teaching and learning.</p> <p>The LGB meets every half term. All business is transacted through the LGB where all major decisions are agreed. However, individual governors take on specific roles that cover both the statutory requirements and other areas that the governors have agreed should be monitored, which include:</p> <p>Safeguarding Health and Safety SEND Premises</p> |

| | <p>Policies Curriculum</p> <p>We also have Governors who meet if required to consider pupil discipline and staffing matters.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Governors Terms of Office / Roles 2022-2023 | <table><tr><th></th><th>Current Serving Governors</th><th>Term of Office</th><th>Role</th><th>Governor Appointment</th></tr><tr><td>1</td><td>Jen Goakes</td><td>Ex-Officio</td><td>Staff</td><td>Headteacher</td></tr><tr><td>2</td><td>Graham Pickhaver</td><td>17/07/21 – 16/07/25</td><td>Chair</td><td>Trust Appointed</td></tr><tr><td>3</td><td>Carol Sexton</td><td>17/07/21 – 16/07/25</td><td>Vice Chair</td><td>Trust Appointed</td></tr><tr><td></td><td>Freya Anderson</td><td>23/09/21 – 22/09/25</td><td>Staff</td><td>Staff Governor</td></tr><tr><td>4</td><td>Claire Newstead</td><td>11/11/22 – 10/11/26</td><td></td><td>Trust Appointed</td></tr><tr><td>5</td><td>Katie Andrews</td><td>03/02/20 – 02/02/24</td><td></td><td>Trust Appointed</td></tr><tr><td>6</td><td>Sarah Warricker</td><td>27/11/2019 – 26/11/23</td><td></td><td>Parent Governor</td></tr><tr><td>7</td><td>Karen Cornish</td><td>13/07/20 – 12/07/24</td><td></td><td>Parent Governor</td></tr><tr><td>9</td><td>Vacancy</td><td></td><td></td><td>Parent Governor</td></tr><tr><td>10</td><td>Vacancy</td><td></td><td></td><td>Trust Governor</td></tr><tr><td>11</td><td>Vacancy</td><td></td><td></td><td>Trust Governor</td></tr><tr><td>12</td><td>Vacancy</td><td></td><td></td><td>Trust Governor</td></tr><tr><td>1</td><td>Alannah Nash</td><td>18 /07/21 – 17/07/25</td><td></td><td>Associate Governor</td></tr><tr><th></th><th>Governors serving in the last 12 months</th><th>Term of Office</th><th>Role</th><th>Governor Appointment</th></tr><tr><td>1</td><td>Alex Seager</td><td>16/09/19 – 03/07/2023</td><td>Staff</td><td>Associate Governor</td></tr></table> | | Current Serving Governors | Term of Office | Role | Governor Appointment | 1 | Jen Goakes | Ex-Officio | Staff | Headteacher | 2 | Graham Pickhaver | 17/07/21 – 16/07/25 | Chair | Trust Appointed | 3 | Carol Sexton | 17/07/21 – 16/07/25 | Vice Chair | Trust Appointed | | Freya Anderson | 23/09/21 – 22/09/25 | Staff | Staff Governor | 4 | Claire Newstead | 11/11/22 – 10/11/26 | | Trust Appointed | 5 | Katie Andrews | 03/02/20 – 02/02/24 | | Trust Appointed | 6 | Sarah Warricker | 27/11/2019 – 26/11/23 | | Parent Governor | 7 | Karen Cornish | 13/07/20 – 12/07/24 | | Parent Governor | 9 | Vacancy | | | Parent Governor | 10 | Vacancy | | | Trust Governor | 11 | Vacancy | | | Trust Governor | 12 | Vacancy | | | Trust Governor | 1 | Alannah Nash | 18 /07/21 – 17/07/25 | | Associate Governor | | Governors serving in the last 12 months | Term of Office | Role | Governor Appointment | 1 | Alex Seager | 16/09/19 – 03/07/2023 | Staff | Associate Governor |
| | Current Serving Governors | Term of Office | Role | Governor Appointment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Jen Goakes | Ex-Officio | Staff | Headteacher | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Graham Pickhaver | 17/07/21 – 16/07/25 | Chair | Trust Appointed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Carol Sexton | 17/07/21 – 16/07/25 | Vice Chair | Trust Appointed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Freya Anderson | 23/09/21 – 22/09/25 | Staff | Staff Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Claire Newstead | 11/11/22 – 10/11/26 | | Trust Appointed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Katie Andrews | 03/02/20 – 02/02/24 | | Trust Appointed | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Sarah Warricker | 27/11/2019 – 26/11/23 | | Parent Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Karen Cornish | 13/07/20 – 12/07/24 | | Parent Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | Vacancy | | | Parent Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Vacancy | | | Trust Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | Vacancy | | | Trust Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | Vacancy | | | Trust Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Alannah Nash | 18 /07/21 – 17/07/25 | | Associate Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Governors serving in the last 12 months | Term of Office | Role | Governor Appointment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Alex Seager | 16/09/19 – 03/07/2023 | Staff | Associate Governor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Attendance Record of Governors 2022 / 23 | <table><tr><th>Governors</th><th>Percentage Attendance</th></tr><tr><td>Jen Goakes</td><td>100.00%</td></tr><tr><td>Graham Pickhaver</td><td>100.00%</td></tr><tr><td>Carol Sexton</td><td>100.00%</td></tr><tr><td>Alex Seager</td><td>100.00%</td></tr><tr><td>Sarah Warricker</td><td>83.00%</td></tr><tr><td>Claire Newstead</td><td>83.00%</td></tr><tr><td>Katie Andrews</td><td>33.00%</td></tr><tr><td>Karen Cornish</td><td>100.00%</td></tr><tr><td>Freya Anderson</td><td>83.00%</td></tr><tr><td></td><td></td></tr><tr><td>Alannah Nash</td><td>NA</td></tr></table> <p>Governors have excellent attendance at meetings and have never cancelled a meeting because it was not 'quorate' (the number of governors needed to ensure that legal decisions can be made).</p> | Governors | Percentage Attendance | Jen Goakes | 100.00% | Graham Pickhaver | 100.00% | Carol Sexton | 100.00% | Alex Seager | 100.00% | Sarah Warricker | 83.00% | Claire Newstead | 83.00% | Katie Andrews | 33.00% | Karen Cornish | 100.00% | Freya Anderson | 83.00% | | | Alannah Nash | NA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Governors | Percentage Attendance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jen Goakes | 100.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Graham Pickhaver | 100.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Carol Sexton | 100.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alex Seager | 100.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sarah Warricker | 83.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Claire Newstead | 83.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Katie Andrews | 33.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Karen Cornish | 100.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Freya Anderson | 83.00% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Alannah Nash | NA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The work that we have done on our committees and in the governing | <p>We do not use the committee system that deals with major areas of school life but all governors are involved in different links with subject-leads and statutory panels as required. A recent change is the allocation of individual governors to each of the seven classes. We</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| body | <p>find this works in the best interest of staff and pupils as governors' get to know a class and its teacher on a long term basis. Our principle of working is based on achieving the greater amount of work in the minimum amount of time. All governors are able to report back to the LGB at any time and contribute to all discussion and decisions made. They also are able to ask for an agenda item to be included at any meeting. Safeguarding has been regularly and accurately followed by our Governor responsible for Safeguarding. Subject-lead staff continue to attend and provide a brief overview of their subject at regular LGB meetings.</p> <p>The Governing Body has continued to be actively involved in monitoring school improvement and the development of the school premises including checking on the sagging list from the new-build.</p> <p>Governors have also regularly discussed data giving the results of pupil achievement and progress, so that we can be sure that the school is on track to fulfil its targets for all pupils. We are also concerned about our 'vulnerable groups' of children and focus on how the Pupil Premium fund is being spent by the school and what impact this has on their achievement. A nominated Governor is responsible for this area.</p> <p>A summary of the school's results can be found on the website.</p> <p>Other Governors have visited school on various occasions and the Chair continues to attend weekly meetings and consults with the Headteacher on a regular basis. The Chair also attends termly meetings of all other Trust chairs.</p> <p>Governors note the receipt of policies approved by the Trust and where appropriate local information is added.</p> <p>The pupil admission number remains at 30</p> <p>Although the LGB is no longer responsible for finance the LGB continue to receive reports on the financial status of the school.</p> <p>Minutes of LGB meetings are public documents – you can either find them on the Governor's page of our website or you can ask at the office if you would like to see any of the minutes of our meetings.</p> | | | | | | | | | |
|--------------------------------------|---|--------------------------------|-------------|------------|--------------------------------|------------------|--------------------------------|--------------------------------------|------------------|----|
| Future Plans for the Governing Body | Our emphasis this year will be based on the development of the Cornerstones curriculum in line with Synergy Trust wide policy and also to improve the governor and staff class link-ups. | | | | | | | | | |
| Individual Governor Responsibilities | <table><tr><th>Responsibility</th><th>Governor(s)</th><th>Staff Link</th></tr><tr><td>Premises and Health and Safety</td><td>Graham Pickhaver</td><td>HT / Site Manager / Rob Watton</td></tr><tr><td>Staffing issues including Appraisals</td><td>Graham Pickhaver</td><td>HT</td></tr></table> | Responsibility | Governor(s) | Staff Link | Premises and Health and Safety | Graham Pickhaver | HT / Site Manager / Rob Watton | Staffing issues including Appraisals | Graham Pickhaver | HT |
| Responsibility | Governor(s) | Staff Link | | | | | | | | |
| Premises and Health and Safety | Graham Pickhaver | HT / Site Manager / Rob Watton | | | | | | | | |
| Staffing issues including Appraisals | Graham Pickhaver | HT | | | | | | | | |

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|---|--|---------------------------------------|-----------------|--------------|--------------|---------------|-------------|---------------|-----|--------------|----------------|----------------------|--------------|-----------------|---------------|---------------|-----------------|-----------------|-----------|---------------|------------------|----------------|--|
| | <p>Class Governors:-</p> <table border="1"> <tr><td>Bears</td><td>Sarah Warricker</td><td>Emma Harrold</td></tr> <tr><td>Lions</td><td>Katie Andrews</td><td>Katie Light</td></tr> <tr><td>Tigers</td><td>TBC</td><td>Ellie Haynes</td></tr> <tr><td>Turtles</td><td>TBC (Freya Anderson)</td><td>Heidi Tinker</td></tr> <tr><td>Dolphins</td><td>Karen Cornish</td><td>Lilly Wreford</td></tr> <tr><td>Penguins</td><td>Claire Newstead</td><td>Josh Dart</td></tr> <tr><td>Sharks</td><td>Graham Pickhaver</td><td>Kelly Hamilton</td></tr> </table> | Bears | Sarah Warricker | Emma Harrold | Lions | Katie Andrews | Katie Light | Tigers | TBC | Ellie Haynes | Turtles | TBC (Freya Anderson) | Heidi Tinker | Dolphins | Karen Cornish | Lilly Wreford | Penguins | Claire Newstead | Josh Dart | Sharks | Graham Pickhaver | Kelly Hamilton | |
| Bears | Sarah Warricker | Emma Harrold | | | | | | | | | | | | | | | | | | | | | |
| Lions | Katie Andrews | Katie Light | | | | | | | | | | | | | | | | | | | | | |
| Tigers | TBC | Ellie Haynes | | | | | | | | | | | | | | | | | | | | | |
| Turtles | TBC (Freya Anderson) | Heidi Tinker | | | | | | | | | | | | | | | | | | | | | |
| Dolphins | Karen Cornish | Lilly Wreford | | | | | | | | | | | | | | | | | | | | | |
| Penguins | Claire Newstead | Josh Dart | | | | | | | | | | | | | | | | | | | | | |
| Sharks | Graham Pickhaver | Kelly Hamilton | | | | | | | | | | | | | | | | | | | | | |
| Website Overview / Audit | Sarah Warricker | Lilly Wreford C Lord / Headteacher | | | | | | | | | | | | | | | | | | | | | |
| Finance | Katie Andrews | HT | | | | | | | | | | | | | | | | | | | | | |
| Pupil and Sport Premium | Karen Cornish | HT | | | | | | | | | | | | | | | | | | | | | |
| HT Performance (2) | Graham Pickhaver Carol Sexton | HT / CEO | | | | | | | | | | | | | | | | | | | | | |
| SIDP | All | HT | | | | | | | | | | | | | | | | | | | | | |
| SEF | All | HT | | | | | | | | | | | | | | | | | | | | | |
| Safeguarding GDPR | Carol Sexton Graham Pickhaver | HT HT | | | | | | | | | | | | | | | | | | | | | |
| SEND and Looked After Children | Claire Newstead | JC | | | | | | | | | | | | | | | | | | | | | |
| Parent Links | Karen Cornish Claire Newstead | HT | | | | | | | | | | | | | | | | | | | | | |
| Well-being | Claire Newstead | Lilly Wreford | | | | | | | | | | | | | | | | | | | | | |
| <p>Future plans for the Governors</p> <p>The ongoing work of the LGB is to monitor standards and to support staff as they seek to plan changes and new strategies to bring about improvement.</p> <p>The LGB will continue to encourage regular governor school visits so that governors have full working knowledge of all aspects of school life. It will also regularly audit governor training needs and to ensure that specific areas e.g. governor training needs and to ensure that specific areas e.g. finance, curriculum have governors with the appropriate training and skills. The school regularly receives updates of the School Improvement Development Plan and the SEF.</p> <p>The LGB continues to hold termly Deep Dive Days when governors come into school to look at specific issues such as attendance; observe classes; talk with staff and pupils.</p> | | | | | | | | | | | | | | | | | | | | | | | |

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| How you can contact the governing body | We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors via the school website contact form. You can see the full list of governors; their attendance at meetings; minutes of the governing body meetings and more information about what we do, on the Governors' page of the school website. |
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