

## Astley are believers, we are all achievers



## Flow chart for SEND

All children receive quality first teaching with clear differentiation.



Reports/Parents evening or pre-arranged meetings are offered throughout the year to discuss progress/concerns with parents, class teacher and SENCO (when requested).



If the Class Teacher or parents are concerned about a child's progress the Teacher will begin by collecting evidence of areas of strength or weakness.

The class teacher and SENCO (if appropriate) will plan intervention tasks to meet the targets on the child's Pupil Passport. These will be reviewed at least termly and parents will be sent regular updates and are encouraged to meet with the class teacher/SENCO to discuss their child's progress.



If concerns continue to be expressed, the SENCO will assess the child for literacy and numeracy gaps and a decision will be made as to whether to give the child a Pupil Passport. This will be completed with the child and Class Teacher/SENCO. Parents will be informed and sent a copy. Parents can arrange a meeting to discuss any part of the Pupil Passport.



If a child continues to struggle to progress in his/her learning, parents will be invited in to discuss the possible involvement of outside agencies. These will be accessed with the parents' permission.



If despite various strategies, the child is still not progressing, then after consultation with parents and the child, the SENCO will apply for an Education, Health and Care Plan.